

Agenda

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City Executive Board

Date: **Wednesday 9 April 2014**

Time: **5.00 pm**

Place: **Oxford Town Hall, St Aldate's, Oxford**

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If you would like help to understand this document please call William Reed, Democratic Services Manager or in advance of the meeting.

City Executive Board

Membership

Chair

Councillor Bob Price	Corporate Governance, Strategic Partnerships and Economic Development
Councillor Ed Turner	Finance, Efficiency and Strategic Asset Management
Councillor Susan Brown	Benefits and Customer Services
Councillor Colin Cook	City Development
Councillor Steven Curran	Youth and Communities
Councillor Pat Kennedy	Education, Crime and Community Safety
Councillor Mark Lygo	Parks and Sports
Councillor Mike Rowley	Leisure Services
Councillor Scott Seamons	Housing
Councillor John Tanner	Cleaner, Greener Oxford

The quorum for this meeting is three members. Substitutes are not permitted.

HOW TO OBTAIN AGENDA

In order to reduce the use of resources, our carbon footprint and our costs we will no longer produce paper copies of agenda over and above our minimum internal and Council member requirement. Paper copies may be looked at the Town Hall Reception and at Customer Services, St Aldate's and at the Westgate Library

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AGENDA

PART ONE PUBLIC BUSINESS

Pages

1 APOLOGIES FOR ABSENCE

The quorum for this meeting is 3 members. Substitutes are not permitted.

2 DECLARATIONS OF INTEREST

Board Members are asked to declare any disclosable pecuniary interests they may have in any of the following agenda items. Guidance is contained at the end of these agenda pages.

3 PUBLIC QUESTIONS

When the chair agrees, questions from the public for up to 15 minutes – these must be about the items for decision at the meeting (excluding the minutes) and must have been given to the Head of Law and Governance by 9.30am on a day so that there is one clear working day before the meeting (email executiveboard@oxford.gov.uk or telephone the person named as staff contact). No supplementary questions or questioning will be permitted. Questions by the public will be taken as read and, when the Chair agrees, be responded to at the meeting.

4 SCRUTINY COMMITTEE REPORTS

The following scrutiny committee reports have been, or will be, submitted to this meeting:-

- Fusion Lifestyle Annual Service Plan

5 COUNCILLOR ADDRESSES ON ANY ITEM FOR DECISION ON THE BOARD'S AGENDA

When the Chair agrees, addresses by members of Council – these must be about the items for decision at the meeting (excluding the minutes) and must have been given to the Head of Law and Governance by 9.30am on a day so that there is one clear working day before the meeting (email executiveboard@oxford.gov.uk or telephone the person named as staff contact).

An address may last for no more than 3 minutes. The Board Member who has political responsibility for the item for decision may respond, or the Board will have regard to the points raised in reaching its decision.

6	FUSION LIFESTYLE - ANNUAL SERVICE PLAN 2014/15	7 - 86
	<p>Lead Member: Councillor Rowley, Executive Board Member for Leisure Services</p> <p>Report of the Head of Leisure, Parks and Communities</p> <p>The report presents Fusion Lifestyle's Annual Service Plan for the management of the Council's leisure facilities for 2014/2015.</p> <p>The Board is asked to endorse the plan.</p>	
7	OXFORD STADIUM, SANDY LANE - DESIGNATION AS A CONSERVATION AREA	87 - 136
	<p>Lead Member: Councillor Cook, Executive Board Member for City Development</p> <p>Report of the Head of City Development</p> <p>At its meeting on 10th July 2013, the City Executive Board resolved to include the Oxford Stadium on the Oxford Heritage Asset register as a "locally designated heritage asset".</p> <p>The report explains the purpose of the conservation area designation and sets out the reasons for proposing to designate Oxford Stadium as a conservation area. The extent of the area is shown on the plan attached as Appendix 1 of the report.</p> <p>The Board is recommended to designate Oxford Stadium, Sandy Lane, as a Conservation Area.</p>	
8	SAVING COMMUNITY PUBLIC HOUSES	137 - 146
	<p>Lead Member: Councillor Cook, Executive Board Member for City Development</p> <p>Report of the Head of City Development</p> <p>At its meeting on 3rd February 2014, Council approved the following motion:-</p> <p style="padding-left: 40px;">"Oxford City Council notes the possibility of submitting the following proposal to the government under the Sustainable Communities Act:</p> <ul style="list-style-type: none"> • 'That the Secretary of State help protect community pubs in England by ensuring that planning permission and community consultation are required before community pubs are allowed to be converted to betting shops, supermarkets and pay-day loan stores or other uses, or are allowed to be demolished.' • This Council notes that if this power was acquired it would allow the Council to determine if pubs should be demolished or converted into other uses and could save many valued community pubs. • This Council resolves to ask City Executive Board to consider and submit the proposal to the government under the Sustainable Communities Act and to work together with Local Works and the Campaign for Real Ale to gain support for the proposal from other 	

councils in the region and across the country.”

The report has been produced in response to this motion.

The Board is recommended to:-

- (1) Approve the preparation and publication of a Technical Advice Note to support Policy RC 18 on public houses;
- (2) Support officers in working with amenity bodies and the local community to ensure public houses of heritage significance are included on the Local Heritage Assets Register, and to increase awareness of listing public houses as Assets of Community value;
- (3) Support Kirklees submission under the Sustainable Communities Act;
- (4) Note that Officers will also continue to monitor and review the operation of the Sustainable Communities Act's effectiveness in bringing forward new proposals for measures that would help to protect community public houses in other local authority areas.

9 FUTURE ITEMS

This item is included on the agenda to give members the opportunity to raise issues on the Forward Plan or update the Board about future agenda items.

10 MINUTES

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Minutes of the meeting held on 12th March 2014

11 MATTERS EXEMPT FROM PUBLICATION

If the Board wishes to exclude the press and the public from the meeting during consideration of any of the items on the exempt from publication part of the agenda, it will be necessary for the Board to pass a resolution in accordance with the provisions of Paragraph 21(1)(b) of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 on the grounds that their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Schedule 12A of the Local Government Act 1972.

The Board may maintain the exemption if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

PART TWO **MATTERS EXEMPT FROM PUBLICATION**

DECLARING INTERESTS

General duty

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

What is a disclosable pecuniary interest?

Disclosable pecuniary interests relate to your* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licences for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

Declaring an interest

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest.

If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

Members' Code of Conduct and public perception

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". What this means is that the matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those of the member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.